

REACH TRUCK TRAIN THE TRAINER COURSE

(Professional Certificate - 3 Days Course)
HRDCorp Course Series No: 10001362109



Join our 3 Days Face to Face Certification Program as a **Certified Reach Truck Instructor**

When you are a Trained and Certified Reach Truck Instructor, you can:

- Train new employees as soon as they are hired.
- Retrain Warehouse workers when their three-year certification expires.
- Avoid the shutdown time and costs for external training when manpower turnover.
 - Help organization accelerate your career growth.
 - Save time and money on Reach Truck training.

Venue :

UNISEL, Auditorium UNISEL, Shah Alam. Selangor
& FR Training Center / UMW Industries (1985) Sdn Bhd, Shah Alam. Selangor

Fees : RM 3,798 per participant (HRDCorp SBL Khas Claimable)

Contact : Eddy 03-6038 5838 / 013-512 7777



Training Collaboration



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Introduction

Reach Truck Train the Trainer Course is a competency course designed to help new or current Reach Truck trainers in improving the required knowledge and skills in training others. This course shall improve your Reach Truck safety, technical, maintenance and handling aspects which are critically required by the trainers. The participants performance during the training shall be evaluated by the appointed accredited Certification Body.

Benefits of Attending This Training?

- 1) Explore a new task as an Internal or External Reach Truck Trainer.
- 2) Learn the Theory and Practical Skills needed as a Trainer.
- 3) Learn how to design an interactive course.
- 4) Act as Internal Trainer for new staffs joining your Warehouse.

Reach Truck Instructor Professional Certificate

A Reach Truck Instructor Professional Certificate shall be issued by the appointed accredited Certification Body after attended the course and passed the evaluation. The number of CEP points shall be updated after application to Department of Safety and Health (DOSH), Malaysia before the training program started.

Target Participants

Safety Officers, Safety Coordinators, Experience Reach Truck Operators, Warehouse staffs, New and Current Forklift and Reach Truck Trainers

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Training Objectives

- ✓ Able to provide theory and practical training to new and experience Reach Truck operators.
- ✓ Able to teach the right behavioural and defensive approach.
- ✓ Have adequate knowledge in guiding operator's in performing Daily Self-inspection and Maintenance.
- ✓ To ensure compliance in OSH (Amendment) Act 2022 and HIRARC requirement in training.
- ✓ Able to guide the operators in creating quality Safety Checklist and applying QR code scanning.
- ✓ Able to guide Reach Truck operators in performing Covid-19 sanitization before use, as well as perform RIGHT ergonomic and manual handling methods as per OSHA Manual Handling Guidelines 2018.
- ✓ Able to evaluate operators performance.
- ✓ Able to be a quality Internal or External Reach Truck Trainer.

Methodology

Lecturing, Slides Presentation, Video Presentation, Discussion, Case Study, Test/Quiz, Group Assignment and Final Certification by Certification Body (on Day 3). The training shall be conducted in Face to Face method only.

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Course Outline – Day 1

Opening Talk by UNISEL, Department of Safety & Health (DOSH) Officer.

Module 1 (Theory)

- Introduction to Reach Truck functions and its limitations
- Review of OSH (Amendment) Act 2022 and HIRARC Requirements for Reach Truck.
- Major causes of accidents related to Reach Trucks

Module 2 (Theory)

- Right Behavioural and Defensive driving techniques.
- Types of hazards, minimizing risks and related Reach Truck HIRARC.
- Load Balance and Weight Capacity.
- Maintaining a safe SPEED !
- *Shisa Kanko* (a way to avoid accident).
- Ergonomic & Manual Handling for Reach Truck operators.
(Reference : OSHA Guidelines 2018, ERA 2017).

Module 3 (Theory)

- The importance and steps in Reach Truck Daily Maintenance, Battery types, Battery Maintenance, Self Inspection and Covid-19 Sanitization.

Module 4 (Theory)

- Training Written Test

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Course Outline – Day 2

Module 5 (Theory & Practical)

- Understand the audience needs and wants.
- Preparing of the Training Manuals.
- Guidelines in creating Paperless Daily Self Inspection Checklists by using QR Code + eForm.

Module 6 (Practical)

- How to evaluate Reach Truck operators' performance
- Designing Tracks for Reach Truck Skills Test.

Module 7 (Practical)

- Understand the Reach Truck key components and checkpoints.

Course Outline – Day 3

Module 8 (Theory and Practical)

- Reach Truck Operating Skills Test
- Reach Truck Track types and Test arrangement
- Reach Truck Maintenance Skills Presentation

Module 9 (Theory and Practical)

- Practical Verification & Test by appointed accredited Certification Body.

Venue & Schedule

Venue: UNISEL, Auditorium UNISEL, Section 7, Shah Alam.
& FR Training Center / UMW Industries (1985) Sdn Bhd,
Shah Alam. Selangor.

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Tentative Program for Day 1

Venue : Universiti Selangor (UNISEL), Shah Alam. Selangor

DATE	TIME	ACTIVITIES	ACTION BY
DAY 1	8.55 AM - 9.00 AM	Arrival / Registration	<i>Trainees</i>
	9.00 AM - 9.15 AM	Introduction	<i>Trainer</i>
	9.15 AM - 10.15 AM	Module 1	<i>Trainer</i>
	10.15 AM - 10.30 AM	Morning Tea Break	
	10.30 AM - 12.00 PM	Module 2	<i>Trainer</i>
	12.00 PM - 1.00 PM	Module 2	<i>Trainer</i>
	1.00 PM - 2.00 PM	Lunch Break	
	2.00 PM - 3.00 PM	Module 3	<i>Trainer</i>
	3.00 PM - 4.00 PM	Module 4	<i>Trainer</i>
	4.00 PM - 4.15 PM	Afternoon Tea Break	
	4.15 PM - 5.00 PM	Q&A / Assessment	<i>All Trainees</i>

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Tentative Program for Day 2

Venue : FR Training Center / UMW Warehouse

Note : Transport shall be provided

DATE	TIME	ACTIVITIES	ACTION BY
DAY 2	8.55 AM - 9.00 AM	Arrival / Registration	<i>Trainees</i>
	9.00 AM - 10.15 AM	Departure to the FR Training Center : Using Bus as transportation (prepared by UNISEL)	<i>Organizer, Trainers & Trainees</i>
	10.15 AM - 10.30 AM	Morning Tea Break	
	10.30 AM - 12.00 PM	Module 5	<i>Trainer</i>
	12.00 PM - 1.00 PM	Module 6	<i>Trainer</i>
	1.00 PM - 2.00 PM	Lunch Break	
	2.00 PM - 3.00 PM	Module 6	<i>Trainer</i>
	3.00 PM - 4.00 PM	Module 7	<i>Trainer</i>
	4.00 PM - 4.15 PM	Afternoon Tea Break	
	4.15 PM - 5.00 PM	Depart back to UNISEL using Bus (prepared by UNISEL)	<i>All Trainees</i>

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Tentative Program for Day 3

Venue : Universiti Selangor (UNISEL), Shah Alam. Selangor

DATE	TIME	ACTIVITIES	ACTION BY
DAY 3	8.55 AM - 9.00 AM	Arrival / Registration	<i>Trainees</i>
	9.00 AM - 10.15 AM	Module 8	<i>Trainer</i>
	10.15 AM - 10.30 AM	Morning Tea Break	
	10.30 AM - 1.00 PM	Module 8	<i>Trainer</i>
	1.00 PM - 2.00 PM	Lunch Break	
	2.00 PM - 3.00 PM	Module 9	<i>Trainer</i>
	3.00 PM - 4.00 PM	Module 9	<i>Trainer</i>
	4.00 PM - 4.15 PM	Afternoon Tea Break	
	4.15 PM - 5.00 PM	Closing Reception	<i>UNISEL. All Trainees</i>

Trainers

Dr. Mohd Fadzil bin Harun (PhD - UPSI)

Co-Trainer - Trainers from Linde MHE (M) Sdn Bhd,
UMW Industries (1985) Sdn Bhd
and Officer from Department of Safety and Health (DOSH), Malaysia.

Trainer Profile

Dr. Mohd Fadzil bin Harun

PhD (UPSI), MBA (UUM), HRDCorp TTT No. 7855.

Dr. Mohd Fadzil bin Harun (IC No: 661107-08-5103) has more than 20 years industrial experience in Supply Chain, Warehouse and Logistics operations. He earned his PhD in Warehousing and Logistics from Universiti Pendidikan Sultan Idris . He also possess Master of Business Administration from Universiti Utara Malaysia. He is a Certified Trainer under HRDCorp, Certified Forklift & Reach Truck Trainer and Certified Overhead Crane Trainer.



As an experience Consultant and Trainer, Dr. Mohd Fadzil involves in setting-up many New Warehouses for various industrial background such as E-commerce, Automotive, FMCG, Hard disk drives, Electronics and 4th-party Logistics. He is also working as a trainer under FFM, IEM and possess Teaching Permit issued by the Ministry of Education. He is also had directly involved in the implementation of Lean Distribution through-out Malaysia (e.g. for Massimo Bread), GDP, ISO9001, ISO27001, ISO14298, ISO45001, EMS and ISO 37001 (ABMS).

On top of the above, Dr. Mohd Fadzil as Certified Forklift Trainer, contributes in Safety Forklift & Reach Truck training as well. Dr. Fadzil also had been appointed as an Industrial Advisor for local Universities (such as for UNISEL & DRB HICOM University programs). He also involves in modules writing and working as a Part time lecturer and Academic Facilitator for local Universities such as UMP, UTM Space, DRB-HICOM University, Open University, UUM and Asia e-University. His lectures involves in OSHA, Warehouse Management, Lean Management, Vendor Management, Vendor Development, Operational Management and Supply Chain Management for Diploma, Degree as well as Master students. His industrial trainees includes from Petronas, Cryovac (M) SB, Syarikat Air Johor Berhad, Puncak Niaga Berhad, CCM Pharmaceuticals, Malaysian Helicopter Services, ABB (Msia) Sdn Bhd, Bagus Marketing SB, Guinea Foods (Ayam brand), Pasaraya Borong Sakan, B Braun, NAFAS, Mc. Bride FORTLAB, Perak Hanjoong, Kobe Precision SB, Sprint Logistics SB, Percetakan Keselamatan Negara, Percetakan Teguh SB, Synergy Health (M) SB, Malaysian Institute of Aviation Tech. MEICO Chipboard, RotiBoy, WRP Asia, Sunway Medical, CJ Korea Express, Tan Chong Motor, Pharmaniaga Life Science, Atlantic Air (M) SB, Yosogo, Taliworks (Langkawi), Transocean Distribution Hub, Fujimi Micro SB, Msian Automotive Lighting SB, PKNS, Vacuumschmelze (M) SB, Hunter Douglas (M) SB, FEC Cable, Nurachem SB, Sanko Sangyo (M) SB, Mersk SB, Pos Logistics Berhad, Yee Lee Trading Co. SB, TGS Maritime Tech, JB Cocoa, GE Engine Services Malaysia SB, Cummins Scott & English SB, Aeroline SB, Topaire SB, KPJ, Gleneagles, IceHoliday TCIM, George Kent (M) SB, Tenaga Nasional Berhad, PT Pundi Kencana (Indonesia), Cold Chain Network SB, DB Schenker (M) SB, SME Aerospace Sdn Bhd and others.

Assistant Trainers

Trainers from Forklift & Reach Truck Manufacturer (Linde Material Handling (M) Sdn Bhd / UMW Industries (1985) Sdn Bhd, Shah Alam) and Officer from Department of Safety and Health (DOSH), Malaysia.

Fees & Registration

Course Fees (3 Days Professional Certificate Course)

RM 3,798.00 per participant

Our fees includes the Training Materials, Easy to Follow Facilitator Kits, Editable Facilitator Slides, Certified Instructor Certificate, Certified Instructor Card, Food & Refreshment during the training. All the fees are Claimable under HRD Corp Fund (SBL Khas).

Training Schedule

Validity of Proposal / Quotation : 60 Days

Term of Payment : Online Banking or 100% Claimable Under HRD SBL-Khas.

Registration

Please Call us at 03-6038.58.38 or Email the Registration Form below to :

eddy@penyediaatihan.com

REGISTRATION FORM

[Click here to Request Quotation](#)

Hi, please register as per below :

Subject : REACH TRUCK TRAIN THE TRAINER COURSE (3 Days Course)

Total No. of Participant :

Company Name :

Company Address :

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HR Contact Person :

HR Contact Number : Email

Training Collaboration

